



With insurance companies becoming more cautious of timely filing of medical claims, Rocky Mount Family Medical Center will be starting a timely filing policy.



### Timely Filing Policy

Rocky Mount Family Medical Center appreciates the opportunity to serve you as a patient in our practice. In order to properly file your insurance claim(s), we require that you provide us with your current health insurance card(s), including coordination of benefits if more than one insurance. If the patient is a child, and is covered by both parents we will need to know which insurance is primary.

If you bring us your current health insurance card within **10** business days of your visit, we will file your claims.

If a health insurance card is given to us and we file your insurance and the claim is denied for incorrect insurance information, you will be liable for any charges incurred.

Thank you for your cooperation with Rocky Mount Family Medical Center in handling your medical claims. We want to make sure that your claims are filed in a timely manner. With the help from you, the patient, with the correct insurance information, we can get your claims paid in a timely manner.

Name \_\_\_\_\_ Date \_\_\_\_\_

Account \_\_\_\_\_